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# Guide to the Commencement Collection

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ArchivesSpace

## Commencement

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Describing Archives: A Content Standard

College Archives & Special Collections at Columbia College Chicago

Chicago, IL

[archives@colum.edu](mailto:archives@colum.edu)

URL: <http://www.colum.edu/archives>

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## Table of Contents

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Summary Information .....	3
History - Commencement .....	3
About the Collection .....	4
Collection Arrangement .....	4
Administrative Information .....	4
Related Materials .....	5
Controlled Access Headings .....	6
Requirements for Researcher's Access .....	6
Collection Inventory .....	6

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## Summary Information

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<b>Repository:</b>	College Archives & Special Collections at Columbia College Chicago
<b>Creator:</b>	Columbia College (Chicago, Ill.)
<b>Title:</b>	Commencement, 1964-present
<b>ID:</b>	RG 12.03
<b>Date [inclusive]:</b>	1964-present
<b>Physical Description:</b>	2.60 Cubic Feet Two (2) record boxes Forms of materials: programs
<b>Language of the Material:</b>	English
<b>Abstract:</b>	Commencement ceremonies are held each year by Columbia College Chicago to celebrate graduates and honorary degree recipients. The strength of the Commencement collection consists of commencement ceremony programs.

### How to Cite This Collection

Folder/Item Title, (date). Commencement records, College Archives & Special Collections, Columbia College Chicago.

[^ Return to Table of Contents](#)

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## History - Commencement

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Commencement ceremonies occur in the spring and honor bachelor's, master's, and honorary degree recipients of Columbia College Chicago.

[^ Return to Table of Contents](#)

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## About the Collection

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The Commencement collection dates from 1964 to present in 2.60 cubic feet and contains programs and papers related to the commencement ceremonies at Columbia College Chicago.

[^ Return to Table of Contents](#)

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## Collection Arrangement

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This collection has been arranged chronologically.

[^ Return to Table of Contents](#)

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## Administrative Information

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### Publication Statement

College Archives & Special Collections at Columbia College Chicago

Chicago, IL

[archives@colum.edu](mailto:archives@colum.edu)

URL: <http://www.colum.edu/archives>

### Accessible Online Material from the Commencement Collection

While the entirety of this collection is available for research in person, portions of it have been digitized and made available online including:

#### [Commencement Programs, 1965-2017](#)

Columbia College Chicago celebrates its annual master's and bachelor's graduates with commencement ceremonies each spring. These programs list the ceremonies' events and rosters of graduates for the year. In some instances, the programs also include information about the year's honorary degree recipients and the conferment of the College's emeritus faculty. This is not a comprehensive collection of commencement programs for the College. Programs prior to 1965 are not present in the College Archives. Additionally, programs prior to 2000 may only feature certain ceremony programs during years when multiple ceremonies were held.

## Terms of Access

The entirety of the processed records of the Commencement collection are available to all users.

Any unprocessed items added to the collection that are not in this current inventory will become available for all users once the Archivist has updated the collection's description.

## Terms of Use

Materials are the property of Columbia College Chicago. Intellectual property rights of work belong to the original creators. Materials within the collection that are published and copyrighted maintain their copyright protections and must be used according to United States Copyright Law. Use of this collection and its materials is understood to be primarily for research, teaching, and creative study; additional uses, such as publication, exhibition, or other appropriate purposes may be considered upon consultation with the Archivist.

## Additions to the Collection

Accruals occur yearly each spring as new programs and ephemera are added to the collection.

[^ Return to Table of Contents](#)

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## Related Materials

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### Related Research Resources - Collections

RG 03.07 Mike Alexandroff

RG 06.06.01 Institutional Marketing

RG 11.01 Course Catalogs, especially the 1923 edition, which lists a roster of graduates beginning in 1892

RG 11.07 Columbia Chronicle

RG 12.03.01 Honorary Degree Recipients

RG 13 Alumni

RG 14.01 Manifest

[^ Return to Table of Contents](#)

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## Controlled Access Headings

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- Commencement ceremonies
- Degrees, Academic
- master's degrees
- bachelor's degrees
- commencements

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## Requirements for Researcher's Access

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All physical materials and reformatted media must be viewed during a scheduled appointment time within the College Archives & Special Collections office. No materials are to be circulated unless otherwise consulted with the Archivist.

Access to some audiovisual media in the collection, such as VHS or audio cassette, may be temporarily unavailable pending digital reformatting.

[^ Return to Table of Contents](#)

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## Technical Requirements for Researcher's Access

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Researchers viewing digitized, [online material](#) from this collection may access these materials from home via the World Wide Web 24/7.

Access to reformatted media in the collection, such as VHS, audio cassette, or computer files, must be viewed within the College Archives & Special Collections office during a scheduled appointment. Although reformatted, these items cannot be sent electronically nor can be published in our online database due to copyright restrictions. A computer and other necessary equipment will be provided during the appointment to access these materials.

[^ Return to Table of Contents](#)

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## Collection Inventory

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Title/Description	Instances
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---

Box 1, 1964-2001 (1971-2001)

Date [inclusive]: 1964-2001

Date [bulk]: 1971-2001

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Folder 1: Commencement address by Leon M. Despres, June 16, 1964

Date: June 16, 1964

### **General Note**

Signed

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Folder 2: Invitation and program, June 11, 1971

Date: June 11, 1971

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Folder 3: Schedule and program, June 8, 1972

Date: June 8, 1972

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Folder 4: Honorary Degree Recipients news releases, June 8, 1972

Date: June 8, 1972

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Folder 5: Invitation and program, June 8, 1973

Date: June 8, 1973

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Folder 6: Letter of congratulations to graduating class from Richard Nixon, 1973

Date: 1973

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Folder 7: Photograph, music performance, June 8, 1973

Date: June 8, 1973

---

Folder 8: Invitation and program, June 7, 1974

Date: June 7, 1974

---

Folder 9: Press packet, 1974

Date: 1974

### **Scope and Contents**

Honorary degree recipients' biographies, schedule, program proofing

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Folder 10: Invitation and program, June 6, 1975

Date: June 6, 1975

---

Folder 11: Press packet, 1975

Date: 1975

### **Scope and Contents**

Honorary degree recipients' biographies and photographs, speeches, news release, schedule



---

Folder 12: Program, June 4, 1976

Date: June 4, 1976

---

Folder 13: Program, June 10, 1977

Date: June 10, 1977

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Folder 14: Honorary Degree Recipients news releases, June 10, 1977

Date: June 10, 1977

---

Folder 15: Financial records, 1977

Date: 1977

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Folder 16: Program, June 2, 1978

Date: June 2, 1978

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Folder 17: Honorary Degree Recipients news releases, June 2, 1978

Date: June 2, 1978

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Folder 18: Financial records, 1978

Date: 1978

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Folder 19: Invitation and program, June 1, 1979

Date: June 1, 1979

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Folder 20: Honorary Degree Recipients news releases, June 1, 1979

Date: June 1, 1979

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Folder 21: Correspondence, 1979

Date: 1979

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Folder 22: Program, June 7, 1980

Date: June 7, 1980

---

Folder 23: Correspondence, 1980

Date: 1980

---

Folder 24: Press packet, 1980

Date: 1980

### **Scope and Contents**

Honorary degree recipients' biographies and photographs,  
Commencement address, schedule

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Folder 25: Program, May 29, 1981

Date: May 29, 1981

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Folder 26: Honorary Degree Recipients news releases, May 29, 1981

Date: May 29, 1981

---

Folder 27: Planning records, 1981

Date: 1981

### **Scope and Contents**

Honorary degree recipients, seating

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Folder 28: Valedictorian Address, May 29, 1981

Date: May 29, 1981

---

Folder 29: Invitation and program, June 3, 1983

Date: June 3, 1983

---

Folder 30: News releases, June 3, 1983

Date: June 3, 1983

---

Folder 31: Speeches, 1983

Date: 1983

---

Folder 32: Schedule, 1983

Date: 1983

---

Folder 33: Correspondence, 1983

Date: 1983

---

Folder 34: Invitation and program, June 2, 1984

Date: June 2, 1984

---

Folder 35: Honorary Degree Recipients news releases, June 2, 1984

Date: June 2, 1984

---

Folder 36: Schedule, 1984

Date: 1984

---

Folder 37: Planning records, 1984

Date: 1984

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Folder 38: Invitation and program, June 7, 1985

Date: June 7, 1985

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Folder 39: Honorary Degree Recipients news releases, June 7, 1985

Date: June 7, 1985

---

Folder 40: Schedule, 1985

Date: 1985

---

Folder 41: Planning records, 1985

Date: 1985

---

---

Folder 42: Invitation and program, June 5, 1987

Date: June 5, 1987

---

Folder 43: Press packet, 1987

Date: 1987

**Scope and Contents**

Honorary degree recipients' biographies and photographs,  
schedule, valedictorian speech, admission tickets

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Folder 44: Invitation and program, June 2, 1989

Date: June 2, 1989

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Folder 45: Press packet, 1989

Date: 1989

**Scope and Contents**

Honorary degree recipients' biographies and photographs

---

Folder 46: Planning records, 1989

Date: 1989

---

Folder 47: Invitation and program , June 1, 1990

Date: June 1, 1990

---

Folder 48: Schedule, 1990

Date: 1990

---

Folder 49: Speeches, 1990

Date: 1990

---

Folder 50: Correspondence, 1990

Date: 1990

---

Folder 51: Invitation and program , May 31, 1991

Date: May 31, 1991

---

Folder 52: Planning records, 1991

Date: 1991

---

Folder 53: Invitation and program, May 29, 1992

Date: May 29, 1992

---

Folder 54: Speeches, 1992

Date: 1992

---

Folder 55: Schedule, 1992

Date: 1992

---

Folder 56: Financial records, 1992

---

Date: 1992

---

Folder 57: Correspondence, 1992

Date: 1992

---

Folder 58: Reels, 1992

Date: 1992

Physical Description: Two media reels of commencement ceremony

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Folder 59: Invitation and program, May 28, 1993

Date: May 28, 1993

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Folder 60: Speeches, 1993

Date: 1993

---

Folder 61: Schedule, 1993

Date: 1993

---

Folder 62: Financial records, 1993

Date: 1993

---

Folder 63: Planning records, 1993

Date: 1993

---

Folder 64: Invitation and program, June 3, 1994

Date: June 3, 1994

---

Folder 65: Schedule, 1994

Date: 1994

---

Folder 66: Financial records, 1994

Date: 1994

---

Folder 67: Planning records, 1994

Date: 1994

---

Folder 68: Invitation and program, June 2, 1995

Date: June 2, 1995

---

Folder 69: Schedule, 1995

Date: 1995

---

Folder 70: Financial records, 1995

Date: 1995

---

Folder 71: Planning records, 1995

Date: 1995

---

Folder 72: Correspondence, 1995

Date: 1995

---

Folder 73: Invitation and program, May 31, 1996

Date: May 31, 1996

---

Folder 74: Schedule, 1996

Date: 1996

---

Folder 75: Speeches, 1996

Date: 1996

---

Folder 76: Financial records, 1996

Date: 1996

---

Folder 77: Planning records, 1996

Date: 1996

---

Folder 78: Correspondence, 1996

Date: 1996

---

Folder 79: Invitation and program, June 1, 1997

Date: June 1, 1997

---

Folder 80: Planning records, 1997

Date: 1997

---

Folder 81: Financial records, 1997

Date: 1997

---

Folder 82: Invitation and programs, June 7, 1998

Date: June 7, 1998

---

Folder 83: Schedule, 1998

Date: 1998

---

Folder 84: Planning records, 1998

Date: 1998

---

Folder 85: Financial records, 1998

Date: 1998

---

Folder 86: Invitation and program, June 6, 1999

Date: June 6, 1999

---

Folder 87: Schedule, 1999

Date: 1999

---

Folder 88: Planning records, 1999

Date: 1999

---

Folder 89: Financial records, 1999

Date: 1999

---

Folder 90: Invitation and program, June 3, 2000

Date: June 3, 2000

---

Folder 91: Planning records, 2000

Date: 2000

---

Folder 92: VHS of Graduate School Commencement, June 3, 2000

Date: June 3, 2000

---

Folder 93: Invitation and program, June 3, 2001

Date: June 3, 2001

---

Folder 94: Speeches, 2001

Date: 2001

---

Folder 95: Planning records, 2001

Date: 2001

---

Folder 96: Photograph album, 2001

Date: 2001

---

Box 2, 2002-2016

Date [inclusive]: 2002-2016

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Folder 1: Invitation and program, June 2, 2002

Date: June 2, 2002

### **General Note**

Graduate program only

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Folder 2: Schedule, 2002

Date: 2002

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Folder 3: Ephemera, 2002

Date: 2002

### **Scope and Contents**

Includes CDs of the Commencement's "Digital Yearbook"

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Folder 4: DV tapes of Graduate Commencement, 2002

Date: 2002

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Folder 5: Invitation and program, June 1, 2003

Date: June 1, 2003

---

Folder 6: Planning records, 2003

Date: 2003

---

Folder 7: Photograph album, 2003

Date: 2003

---

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Folder 8: Mini DV tapes of Graduate Commencement, 2003

Date: 2003

---

Folder 9: Invitation and program, May 29, 2004

Date: May 29, 2004

---

Folder 10: Honorary Degree Recipients research, 2004

Date: 2004

---

Folder 11: Planning records, 2004

Date: 2004

---

Folder 12: DVD, Commencement ceremonies, 2004

Date: 2004

---

Folder 13: Invitation and program, June 5, 2005

Date: June 5, 2005

---

Folder 14: Honorary Degree Recipients research, 2005

Date: 2005

---

Folder 15: DVD, Commencement ceremonies, 2005

Date: 2005

---

Folder 16: Invitation and program, May 14, 2006

Date: May 14, 2006

---

Folder 17: Invitation and program, May 12, 2007

Date: May 12, 2007

---

Folder 18: Invitation and program, May 17, 2008

Date: May 17, 2008

---

Folder 19: Invitation and program, May 16, 2009

Date: May 16, 2009

---

Folder 20: Honorary Degree recipients research, 2009

Date: 2009

---

Folder 21: Invitation and program, May 15, 2010

Date: May 15, 2010

---

Folder 22: DVD order mailings, 2010

Date: 2010

---

Folder 23: Invitation and program, May 14, 2011

Date: May 14, 2011

---

Folder 24: Invitation and program, May 5, 2012

Date: May 5, 2012

---

Folder 25: DVDs, Commencement ceremonies, 2012

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Date: 2012

---

Folder 26: Program, May 18, 2013

Date: May 18, 2013

---

Folder 27: Class of 2013 booklet to graduates, 2013

Date: 2013

---

Folder 28: DVDs, Commencement ceremonies, 2013

Date: 2013

---

Folder 29: Program, May 17, 2014

Date: May 17, 2014

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Folder 30: Program, May 16, 2015

Date [inclusive]: May 16, 2015

---

Folder 31: Program, May 14, 2016

Date: May 14, 2016