

May 2014

Examination and Self Analysis Book No. 03

North American Institute

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Recommended Citation

North American Institute, "Examination and Self Analysis Book No. 03" (2014). *Effective Public Speaking Courses*. 2.
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EFFECTIVE PUBLIC SPEAKING

Examination and Self Analysis
Book No. 3



To Be Filled Out by the Student and Returned
to the Institute

NORTH AMERICAN INSTITUTE
CHICAGO

~~THIRD~~
EXAMINATION ON FIRST MONTH'S
ASSIGNMENT

To The Student:—

Answer concisely the following questions. Prepare your work in ink. This examination when graded will be returned to you with Prof. Kline's comments.

1. State what the correct adjustment of the vocal apparatus is for tone production.

2. What is the correct method of breathing?

3. What is meant by “placing the tone?”

4. What one consideration is the most important of all in the correct method of tone production?

5. Give five considerations which must be borne in mind by speaker with reference to the audience.

6. Give three considerations which must be borne in mind by the speaker with reference to the occasion.

7. Name the five modes of Emphasis.

8. What is the value of Bodily Expression?
Gesture?

9. In the use of the hand for gesture, which part of the hand is mental? Which physical? Which emotional?

10. (a) Which precedes: statement or gesture?
(b) What is the rule to avoid stiffness of arm gesture?

This Examination has been graded at.....%

Date.....
Examiner

SELF ANALYSIS No. 3

To The Student:—

Answer the following questions in your own words. Be honest with yourself and perfectly frank to admit your deficiencies. The object of this Self Analysis is to place before your Instructor such facts as will enable him to make recommendations and suggestions to fit your particular case.

1. How many times have you read the Lessons for this month?

2. How many of the exercises of Lesson No. 9 have you studied? Lesson No. 10? Lesson No. 11? Lesson No. 12?

3. Have you made any attempt to study critically any speeches you have heard? How many?

4. Have you made any speeches in public the last month? Result?

5. Have you attempted to analyze the speech of those about you according to the five modes named on pages 3 and 4 of Lesson No. 11?

6. Do you speak rapidly as a rule, or slowly?

7. Do you note any recurring tunes in the voice?

8. Can you tell whether your voice varies in intensity of tone?

9. Does your speech possess adequate tone color; that is, the tone signifying the idea which the word stands for?

10. How many days during the past month have you practiced the voice exercises: Approximate time in hours?

Fill in Your Name and Address Plainly

Name _____

Address _____

City _____ **State** _____

*"Effective Speech brings
power—success."*

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